



**CITY OF SOUTH TUCSON
COURT CLERK II
PART-TIME 20 HOURS PER WEEK
HOURLY RATE \$12.89**

Performs a variety of public contact and legal clerical work following detailed written procedures and oral instructions for the South Tucson City Court. The Court Administrator and Presiding Judge monitor work. Work is performed in normal office and courtroom settings. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Applications and full job descriptions available at:

**City Of South Tucson
Personnel Department
1601 South 6th Avenue
South Tucson, Arizona 85713
(520) 792-2424**

Closing Date: JANUARY 27, 2017